VICTORIA CONFERENCE CENTRE

Show Name: Internal Medicine Update 2018
Show Date: March 10, 2018
Exhibitor:
Booth #(s):
Telephone:
Address:
City & Province:
Email:

Event Code: 16629 VCC

Payment by Cheque (Attached) or Credit Card

Cheque Attached ____ (X)

Visa ____ MasterCard ____ AMEX ____ (X)

Card Number:
Expiry Date:
3 or 4 Digit Security Code:
Name on Card:
Cardholder Signature:

NOTE: Full Payment, including applicable taxes, is due in advance of the event set up and Exhibitor Move-In.

NOTE: The Victoria Conference Centre reserves the right to charge the Exhibitor for the difference between the Exhibitor's estimate of charges and the actual charges incurred by the Exhibitor.

NOTE: In case of cancellation, a one-hour "per person, per hour" charge will be applied to all labour orders that are not cancelled in writing at least 24 hours prior to the scheduled start time. If services have already been provided, 100% of original fee will be applied.

LABOUR RATES

Regular Time	8:00AM - 4:00PM Monday to Friday	$71.00 per Hour (minimum 1 hour)
Over Time	4:00PM - 6:00PM Monday to Friday 8:00AM - 4:00PM Saturday	$98.00 per Hour (minimum 1 hour)
Double Time	All other hours including Sundays and Statutory Holidays	$112.00 per Hour (minimum 1 hour)

ESTIMATED INSTALLATION REQUIREMENTS

Regular Time	____ Labourers	____ Hours	$71.00 per Hour	$ _____ Total
Over Time	____ Labourers	____ Hours	$98.00 per Hour	$ _____ Total
Double Time	____ Labourers	____ Hours	$112.00 per Hour	$ _____ Total
				Date Required:
				Start Time:

ESTIMATED DISMANTLE REQUIREMENTS

Regular Time	____ Labourers	____ Hours	$71.00 per Hour	$ _____ Total
Over Time	____ Labourers	____ Hours	$98.00 per Hour	$ _____ Total
Double Time	____ Labourers	____ Hours	$112.00 per Hour	$ _____ Total
				Date Required:
				Start Time:

	Subtotal	
	5% GST	
	7% PST	
	Total	

FULL PAYMENT MUST BE RECEIVED WITH ORDER. PLEASE REMIT BY FAX, EMAIL OR MAIL

Victoria Conference Centre, Att:Tara Parkinson, 720 Douglas Street, Victoria, BC, V8W 3M7
Phone: (250) 361-1021 Fax: (250) 361-1030 tarap@victoriaconference.com