



## Exhibitor Shipments

Event Name: Internal Medicine Update

Event Date: March 3, 2012

Freight Handler: Events on the Move

### The Victoria Conference Centre will not accept Exhibitor Shipments

All Exhibitor Shipments that arrive before **Friday, March 2, 2012 at 5pm** will be **refused and redirected to Events on the Move at the shippers expense.**

Exhibitors that chose not to ship with **Events on the Move** are responsible to contract **Events on the Move** for **Materials Handling Services** once the shipment arrives at the Victoria Conference Centre during the scheduled move-in time on **Friday, March 2, 2012.**

Exhibitors will be notified during the event that they need to make arrangements with **Events on the Move** for shipping out after the event.

The Victoria Conference Centre will not be responsible for providing weigh bills, contacting courier services or providing storage until couriers arrive to pick up the materials.

Exhibitors that chose not to use the services of **Events on the Move** and contact another shipping company for pick up **must stay with their shipment until it is picked up.**

If the shipment is not picked up by the end of the move-out day and the exhibitor is no longer in their booth, the shipment will be redirected to offsite storage via **Events on the Move** at the exhibitor's expense.

Exhibitor's will be contacted for payment and shipping instructions by **Events on the Move.**

**Thank you for your attention to this important information**