



Show Name: BC Digestive Diseases Weekend
 Show Date: 12-May-18
 Exhibitor: _____
 Booth #(s): _____
 Telephone: _____
 Address: _____
 City & Province: _____
 Email: _____

Event Code 17514 VCC
Payment by Cheque (Attached) or Credit Card
 Cheque Attached ___ (X)
 Visa ___ MasterCard ___ AMEX ___ (X)
 Card Number: _____
 Expiry Date: _____
 3 or 4 Digit Security Code: _____
 Name on Card: _____
 Cardholder Signature: _____

NOTE: Full Payment, including applicable taxes, is due in advance of the event set up and Exhibitor Move-In.
NOTE: The Victoria Conference Centre reserves the right to charge the Exhibitor for the difference between the Exhibitor's estimate of charges and the actual charges incurred by the Exhibitor.
NOTE: In case of cancellation, a one-hour "per person, per hour" charge will be applied to all labour orders that are not cancelled in writing at least 24 hours prior to the scheduled start time. If services have already been provided, 100% of original fee will be applied.

LABOUR RATES

Regular Time	8:00AM - 4:00PM Monday to Friday	\$71.00 per Hour (minimum 1 hour)
Over Time	4:00PM - 6:00PM Monday to Friday 8:00AM - 4:00PM Saturday	\$98.00 per Hour (minimum 1 hour)
Double Time	All other hours including Sundays and Statutory Holidays	\$112.00 per Hour (minimum 1 hour)

ESTIMATED INSTALLATION REQUIREMENTS

Regular Time	___ Labourers	___ Hours	\$71.00 per Hour	\$ _____ Total
Over Time	___ Labourers	___ Hours	\$98.00 per Hour	\$ _____ Total
Double Time	___ Labourers	___ Hours	\$112.00 per Hour	\$ _____ Total
				Date Required:
				Start Time:

ESTIMATED DISMANTLE REQUIREMENTS

Regular Time	___ Labourers	___ Hours	\$71.00 per Hour	\$ _____ Total
Over Time	___ Labourers	___ Hours	\$98.00 per Hour	\$ _____ Total
Double Time	___ Labourers	___ Hours	\$112.00 per Hour	\$ _____ Total
				Date Required:
				Start Time:
				Subtotal
				5% GST
				7% PST
				Total

FULL PAYMENT MUST BE RECEIVED WITH ORDER. PLEASE REMIT BY FAX, EMAIL OR MAIL
 Victoria Conference Centre, Att: Tara Parkinson, 720 Douglas Street, Victoria, BC, V8W 3M7
 Phone: (250) 361-1021 Fax: (250) 361-1030 tarap@victoriaconference.com