

COMPANY:	_____	SHOW NAME:	Infectious Diseases Update 2018
STREET:	_____	LOCATION:	VICTORIA CONFERENCE CENTRE
CITY:	_____	BOOTH #:	_____
PROV / STATE:	_____	POSTAL CODE:	_____
E-MAIL:	_____	INSTALLATION DATE:	10/26/18
PHONE:	_____	FAX:	_____
ORDERED BY:	_____	EXHIBIT START DATE:	10/27/18
PO #:	_____	EXHIBIT END DATE:	10/27/18
		CONTACT ON-SITE:	_____
		STAYING AT:	_____
			PHONE: _____

NOTE: All internet codes issued by Freeman are one time use and device specific, unless otherwise noted. Once the code has been entered into a device, the code is non-transferable to a new device. PLEASE ENSURE YOU ENTER YOUR CODE ON THE DEVICE YOU WILL BE USING SHOW DAY(S). Should Freeman need to supply you with a new code for a new device, additional charges will apply for the new code and a \$75.00 administration fee will be applied. PLEASE ENSURE YOU HAVE ORDERED THE CORRECT INTERNET SPEED FOR YOUR APPLICATION. Should Freeman need to upgrade your connection, additional charges will be applied for the new connection and a \$75.00 administration fee will apply. Connections to do not need to be tested; if you require testing, please contact us. WIRELESS ROUTERS ARE NOT PERMITTED. Signals will be deactivated due to interference with the Victoria Conference Centre WiFi. Please get in touch if you require anything not listed below.

QUANTITY	SERVICE AVAILABLE		TOTAL
DAILY WIRELESS INTERNET DHCP			
	Wireless Internet can be ordered onsite via the automated high speed wireless networking using your credit card, no need to book in advance. Each wireless connection is charged per device per day. All one day connections expiry at midnight of the day ordered, multi day connections expiry at midnight of the last day ordered. For other specialty package pricing and speed options, please contact Freeman A/V	Call for Quote	
		prices start at	
		\$12.50/device/day	
		depending on speed	
EVENT WIRED INTERNET DHCP			
		PRICE	
	Wired Dedicated, First Day 3mbps	\$150.00	
	Additional Day(s)	\$50.00	
NETWORKING EQUIPMENT			
	Please Contact Freeman for options	Quote	
COMPUTERS			
	All computers come with 10/100 Ethernet, Windows and Office software	EVENT PRICE	
	Notebook Computer (Windows 7, Office 2013)	\$150.00	0
	Sound Reinforcement (One powered speaker)	\$75.00	0
NETWORK SUPPORT			
	Hours of on-site Network Technician support @ \$100.00/hour	\$100.00	
	Setup and dismantle labour	\$66.00	
ROUTERS			
	ROUTERS ARE NOT PERMITTED. PLEASE CONTACT FREEMAN A/V.		

PAYMENT MUST ACCOMPANY YOUR ORDER (CLICK 'PAYMENT' BOX ; USE ARROW TO SELECT METHOD)		SERVICE TOTAL:	\$0.00
CREDIT CARD #:	_____	PAYMENT	DELIVERY & PICKUP: \$0.00
EXPIRY:	_____		LABOUR - NETWORK TECH: \$0.00
			LABOUR - ADDITIONAL: \$0.00
			CABLES & CONSUMABLES: \$0.00
AUTHORIZED SIGNATURE:	_____		SUB-TOTAL: \$0.00
NAME ON CREDIT CARD:	_____	IF PST EXEMPT	
DATE:	_____	ENTER # BELOW	
			GST: \$0.00
			PST: \$0.00
			PST EXEMPTION: \$0.00
			TOTAL: \$0.00

For further information, please contact our on-site Freeman team. PHONE: 250-361-1095
 e-mail address: info-vicc@freemanco.com FAX: 250-361-1065

INSTRUCTIONS FOR USE

- 1 It couldn't be simpler! Just complete this form electronically, save to your desktop, & e-mail to the e-mail address above.

TERMS & CONDITIONS

- 1 Please forward payment in full with your order.
- 2 Orders received less than 5 business days prior to setup date may be subject to additional charges.
- 3 Written order cancellation must be received at least 5 business days prior to setup date to avoid a 1 day charge.
- 4 Your authorized representative must be at your booth at specified date & time to accept delivery of equipment.
Please note: we cannot leave equipment in your booth without your representative there to receive it.
- 5 The equipment is your responsibility until picked up by an Freeman representative.
Please do not leave equipment unattended in your booth when the show finishes.
- 6 Any extension of the rental period must be arranged prior to termination of the original rental period.
- 7 Customer is liable for full replacement value of rented equipment & is responsible for insuring said equipment.
- 8 Customer agrees to be bound by all applicable license & copyright laws for software on rented equipment.
- 9 Freeman is not responsible for any equipment performance problems caused by customer's software.