



VICTORIA
CONFERENCE
CENTRE

Show Name: Infectious Diseases Update 2019

Show Date: November 8 - 9, 2019

Discount Advance Order Cut Off: October 25, 2019

Event Code: 16631 VCC

Payment by Cheque (Attached) or Credit Card

Cheque Attached (X)

Visa MasterCard AMEX (X)

Exhibitor: _____

Booth #(s): _____

Telephone: _____

Address: _____

City & Province: _____

Email: _____

Card Number: _____

Expiry Date: _____

3 or 4 Digit Security Code: _____

Name on Card: _____

Cardholder Signature: _____

NOTE: Orders and Payments received less than fourteen days prior to the Exhibitor Move-In day will be charged at the Standard Order rates.

NOTE: If Orders have been received and processed, 25% of the order is non-refundable.

If the Service has been provided, 100% of the order is non-refundable.

NOTE: If any form is calculated incorrectly, we reserve the right to correct the amount on the order.

DISPLAY ORDERS

	Quantity	Discounted Advance Order	Standard Order (2 weeks)	Total
8' Table, topped & skirted on 3 sides (1 included in Booth Package)		\$ 55.00	\$ 60.00	
6' Table, topped & skirted on 3 sides		\$ 50.00	\$ 55.00	
4' Table, topped & skirted		\$ 45.00	\$ 50.00	
Counter height 8' Table, topped & skirted on 3 sides		\$ 65.00	\$ 70.00	
Counter height 6' Table, topped & skirted on 3 sides		\$ 60.00	\$ 65.00	
Counter height 4' Table, topped & skirted		\$ 55.00	\$ 60.00	
Pedestal Table (36" round, 30" high) topped & skirted		\$ 30.00	\$ 35.00	
Counter height Pedestal Table (36" round, 40" high) topped & skirted		\$ 40.00	\$ 45.00	
Fee to make 8', 6', 4' or Pedestal Table Counter height		\$ 10.00	\$ 15.00	
Undecorated Table - 8', 6', 4' or Pedestal Table (please indicate)		\$ 25.00	\$ 30.00	
Table Skirt		\$ 25.00	\$ 30.00	
8' High Drape and Metal - price per lineal foot		\$ 4.50	\$ 5.00	
3' High Drape and Metal - price per lineal foot		\$ 3.75	\$ 4.25	
Metal Base		\$ 3.25	\$ 3.75	
Metal Upright		\$ 3.25	\$ 3.75	
Metal Crossbar		\$ 3.25	\$ 3.75	
Padded Folding Chair (2 included in Booth Package)		\$ 7.50	\$ 10.00	
Counter height Stool		\$ 25.00	\$ 30.00	
Waste Basket		\$ 6.25	\$ 8.00	
Metal Easel		\$ 15.00	\$ 18.00	
Clothing Rack		\$ 25.00	\$ 30.00	
Literature Rack (Limited Supply - VCC to confirm availability)		\$ 50.00	\$ 60.00	
Freestanding 3-Tier Brochure Holder - 8 1/2" wide		\$ 10.00	\$ 15.00	
Floral Arrangement		\$ 80.00	\$ 100.00	
			Subtotal	
			5% GST	
			7% PST	
			Total	

FULL PAYMENT MUST BE RECEIVED WITH ORDER. PLEASE REMIT BY FAX, EMAIL OR MAIL

Victoria Conference Centre, Att: Tara Parkinson 720 Douglas Street, Victoria, BC, V8W 3M7

Phone: (250) 361-1021 Fax: (250) 361-1030 tarap@victoriaconference.com